

## *August Newsletter*



*Happening this month*

## **WELCOME!**

Welcome to Memorial Dance Center! Our monthly newsletters are where you will find studio updates throughout the year. These will be sent to you via email, posted to our website and available in our office. We are so excited to have you with us this year!



## **DATES TO REMEMBER**

- August 7- Classes begin
- September 4- Closed for holiday
- September 18-22 - Open Curtain Week - Part 1
- September 25-29 - Open Curtain Week - Part 2

# STUDIO CLASSROOM ASSIGNMENTS

Studio classroom assignments can be found on our website under the "Class Schedules" tab. Please note that if a dancer starts on the store side and finishes on the studio side they will need to be dropped off and picked up accordingly.

## STUDIO SIDE

Studios 1, 2, 3, & 4 are on the Studio Side of MDC. Students whose classes take place in these studios will always enter and exit the building through the front office doors that face Gaylord Drive & Memorial High School.

## STORE SIDE

Studios 5 & 6 are on the Store Side of MDC. Students whose classes take place in these studios will always enter and exit the building through the store that faces the Katy Freeway in-between Kroger and Walgreens.

# OPEN CURTAIN WEEKS

We are excited to welcome parents back into the studio! The first of two opportunities to view your child's class will take place in September. During these weeks, we will open the viewing curtains to our studios and you are welcome to stand in the hallway and watch a portion or all of your child's class(es).

Open Curtain Part 1 - September 18-22

- This first week will be for all classes held in studios 1, 3, 5 & 6.

Open Curtain Part 2 - September 25-29

- This second week will be for all classes held in studios 2 & 4.

## QUESTIONS?

We are here to help!

Do you have questions regarding the dress code, studio calendar or any other policies? Click the link in the email blast to view our Policy & Procedure Guide!

This guide is also available on our website under the "About" tab.

Don't see your answer? Email us at [info@memorialdance.com](mailto:info@memorialdance.com) or give us a call at 713-468-5700 and Ms. Kathy will be happy to assist you!



# DROP-OFF/PICK-UP POLICY

The safety of our dancers as they enter and exit for classes is a priority for our staff. Please have grace and patience over the next few weeks as everyone, students, parents, and staff, navigates these new procedures!

- Please enter the parking lot from the entrance closest to Kroger (near Echo Lane) and exit at the end closest to the Chase Bank (Mustang Lane).
- Dancers should always wear street shoes outside! Teachers will assist with shoe changes if necessary.
- Parents of dancers 1st grade & younger are to park and escort them to and from the door.
- **All classes beginning at or before 4pm**
  - Please line up at the end of the ramp with your dancer. We will open the doors at class time and bring the dancers inside. We have found that dancers entering the building on their own allows for a much calmer entry and significantly helps to prevent most tears!
  - Classes will dismiss promptly at their assigned time. We ask that you please come into the office to pick up your dancer.
    - Our entryway is narrow! Please do not crowd the entrance. No strollers! The first few weeks will be a little more chaotic until staff begins to recognize dancers' parents. Staff will direct dancers for you to pick up in the office.
- **All classes beginning at or after 4:15pm**
  - Parents of 1st grade dancers are to park and escort them to and from the door.
  - Dancers 2nd grade and older should be dropped off in the carpool line and may enter the studio on their own.
  - Dancers are to go directly to their classroom at class time. Early dancers (5 minutes or less) are to wait in the office.
  - If a dancer has back-to-back classes, the teacher will make sure they get to the appropriate classroom.
- Dancers are welcome to use the restrooms to change clothes. We are very proud of our studio and ask that you please respect the space.
  - Dancers beginning before 4pm are asked to please line up outside once they have changed so that they may enter with their class.
- Parents are welcome to wait in the office. We kindly ask that parents of dancers with a start time before 4pm wait until dancers have gone into classes to enter.
- We understand that life and road-conditions may dictate too early or late arrival at times. We kindly ask that you please try to arrive as close to class start and end times as possible. Please call the office if you are going to be more than a few minutes late to pick up your dancer.